

Using the 3M Cloud Library App with the iPad

5-title limit | 7-title hold limit | 21-day loan period | No renewals

Set up the App:

- 1. Open the app
- 2. Tap Connect to your library
- 3. Select country and state and Northbrook Library
- 4. Type in your Northbrook library card number, without any spaces
- 5. Accept the End User License Agreement

Find a Book: The 3M app offers several ways to search for a book, by tapping the icons at the bottom of the app

Here's an example of a search using *Categories*:

- 1. Select Categories at the bottom of the app
- 2. Tap on either Juvenile Fiction or Juvenile Nonfiction
- 3. Tap on a subcategory:



- 4. Once you find your book, tap on Check Out
- 5. The book will automatically download to your iPad. You can check out a maximum of 5 books with your library card in 3M, for 3 weeks. The titles cannot be renewed

Note: If your title is not available, you may place a hold on it. The app permits up to 7 holds. When your title becomes available, you will be notified by email and will have 72 hours to retrieve the title.

Return a Book:

- 1. Tap on *My Books* at the bottom of the app to see the books in your account
- 2. Tap on the red *Check In* button in the upper right corner **Check In**
- 3. Tap on the "X" in the upper left corner of the book you wish to return:
 - 4. Tap Yes to confirm you want to return the book
 - 5. If you wish, give the book a star rating. Tap Close

